

**New River Chapter  
Board of Directors Meeting (Modified)  
March 15, 2011**

**Coffee House on the Backstreet**

**Minutes**

The Board of Directors meeting scheduled for Tuesday, March 15, 2011 was “technically” held on the stated date/time, but due to participation by only the President and 1<sup>st</sup> Vice President, the agenda was shortened to only address essential reports and to raise information about several on-going efforts. These minutes are being forwarded to each BOD member who is being asked to review and comment on them, after which time supplemental minutes will be appended to ensure that Chapter business is being fully addressed.

Old Business:

Ken Lynn, Treasurer, provided the following input re: the budget report and information on payment of dues by the current membership:

- Dues reports (cash on hand): New River Chapter - \$1,609.80 / Sears Scholarship Fund - \$1,077.12.
- Outstanding dues: among the 41 active members of the New River Chapter, 33 have paid their 2011 dues and 8 are in arrears.
- Doug Ehrhardt, President, provided a draft copy of a proposed letter for sending to members whose dues payments are in arrears. Charles Knapp, 1<sup>st</sup> Vice President, reviewed and made some changes, that when implemented, recommended the letter was approved for mailing. A draft copy was then sent to Ken Lynn, Secretary, who concurred with the proposal. The letter was mailed on March 15, 2011 and contained a self-addressed stamped envelope for the Chapter’s PO box to facilitate member response.

Doug Ehrhardt, President, reported that the Chapter web site continues to be maintained with input, as received, being posted in a timely manner. He also met with the web hosting provider and initiated some updates to the format for the web pages. There has not been anything reported to date regarding the Chapter’s submission of the web – or the other two categories – to the annual MOAA National competition on communication.

Committee Reports:

- Programs / Membership: although not in attendance at the March Meeting, Mac Hunt, Programs/Membership Chair previously provided input for

consideration at the meeting via e-mail. Specifically, Mac asked the BOD to consider the following items:

- ✓ Discuss a proposal to schedule Jerry Lafferty, Chapter member, for a presentation, preferably in the May/June timeframe.
- ✓ Discuss scheduling Terry Bragg, CAPT, USN (Ret), Executive Director of USS North Carolina Battleship Commission at a future meeting time/date.
- Personal Affairs – not in attendance
- Auxiliary / Spouse Representative – not in attendance

Doug Ehrhardt, President, commented on Mac's proposals and recommended the BOD consider taking action as soon as practical to make them happen. As a matter of business, a "Speakers Bureau" was already on the agenda for consideration by the BOD that could be useful in a variety of ways to promote our Chapter, as well as potentially enhance our support to the local ACHS JROTC program, although implementation of the latter is a topic for further development. Charles Knapp, 1<sup>st</sup> Vice President, also recommended that any consideration of inviting CAPT Bragg should be made as part of an effort to develop an event "open to the public at large" as it would have great appeal to the citizens of Ashe County. Mac has already written a letter to CAPT Bragg, as well as to a representative of the Ashe County DAV, to query their interest and level of support. This will need to be a topic for immediate by the next meeting of the BOD, tentatively prior to the April meeting.

#### New Business:

The following items were scheduled as topics for the March BOD meeting and will need to be dealt with at the next BOD meeting:

- Support to ACHS ROTC Program – 2011 Meeting with Principal
- MOAA National "Give Me 10"
- Fundraising
  - ✓ Sears Scholarship Fund Postcards
  - ✓ Vendor Sales
  - ✓ Committee
- NC Council and Chapters
  - ✓ May Meeting
  - ✓ Possible future hosting w/ High Country Chapter
- Program Planning
  - ✓ Safe Driving Seminar
  - ✓ Invited Speakers

#### Other Business Items:

Ken Lynn, Secretary, planned to present information re: the Chapter's IRS filings. In an e-mail, Ken shared that we're required to file, which is simple enough

(Form 990-N) due by 15 May. He added, however, that he is less sure about the Scholarship Fund since it wasn't approved as a nonprofit until this year, but we will use the same form for the Scholarship Fund to file.

Finally, Ken also planned to point out an item on p.44 of the March issue of *Military Officer* that talks about "Veterans in the Classroom," which is the same idea/opportunity previously discussed by our Chapter that could be offered to the Ashe County High School JROTC if the leadership would be receptive. This will also be considered when a date to visit the new Principal at the school has been scheduled.

The meeting adjourned at 7:10 PM.

Doug Ehrhardt, President, suggested that he will forward these minutes to the BOD and ask that each weigh in on the topics – discussed, projected, as well as items needing attention in the near term. He also commented that BOD members have already been advised on the need to submit reports – committee, or otherwise – to Ken Lynn for the next newsletter due to be promulgated the 1<sup>st</sup> of April.

Submitted:

Doug Ehrhardt

Approved:

Doug Ehrhardt

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**Agenda**

- Old Business
  - ✓ Chapter dues report – Treasurer, Ken Lynn
    - Letters to Delinquent Members
  - ✓ Budget report – Treasurer, Ken Lynn
  - ✓ Chapter web site report – President, Doug Ehrhardt
  - ✓ Committees:
    - Programs / Membership
    - Personal Affairs
    - Auxiliary / Spouse Representative
  
- New Business
  - ✓ Support to ACHS ROTC Program – 2011 Meeting with Principal
  - ✓ MOAA National “Give Me 10”
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    - Sears Scholarship Fund Postcards
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  - ✓ Speakers Bureau
  - ✓ Program Planning
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- Other Business Items, as required